

COMMUNITY RESOURCES COMMITTEE MEETING  
MINUTES  
November 28, 2018

**Members Present:** Linda Fulgenzi, Jason Ratts, Vera Small, Todd Smith

**Members Absent:** Rose Ruzic, Lori Williams

**Others Present:** Sharmin Doering, Sarah Graham, David Petrilli, Denise McCrady (Secretary)

Chair Fulgenzi called the meeting to order at 5:00 p.m.

Fulgenzi requested a motion to approve the minutes from October 24, 2018 meeting. A motion to approve the minutes was made by Small and seconded by Smith. Motion carried (4-0).

Sarah Graham, LLWA, addressed the Committee requesting approval to prepare an RFP for youth providers, an RFQ for fiscal monitoring for youth providers, and a RFP for Independent One-Stop Negotiator of the MOU with One-Stop Partners. Prior to publication, Graham will forward documents to the State's Attorney for review and approval. A motion to approve all requests was made by Ratts and seconded by Small. Motion carried (4-0).

Graham addressed the Committee requesting approval to amend the travel request to reflect that she would attend the Illinois Workforce Professionals meeting and the Illinois Workforce Investment Board meeting held in Chicago on December 13-14, not Michelle Griebler, with the costs of travel being reduced by one night's lodging. A motion to approve the travel request with the amended traveler and with costs not to exceed \$627.24 was made by Ratts and seconded by Small. Motion carried (4-0).

Graham presented her monthly report to the Committee. A complete copy of the monthly report is on file in the County Board Office.

Sharmin Doering, Community Resources, addressed the Committee requesting approval of a resolution to approve the application for the 2019 HHS LIHEAP Grant with anticipated grant revenue to \$622,344 and a resolution to approve the application for the Ameren Innovators Grant with anticipated grant revenue of \$10,000. A motion to approve the request was made by Smith and seconded by Small. Motion carried (4-0).

Doering addressed the Committee requesting approval of a travel request to send Edward Horton to the Weatherization Diagnostics and CAZ Refresher Course held in Champaign on December 13-14. A motion to approve the request was made by Ratts and seconded by Small. Motion carried (4-0).

Doering addressed the Committee requesting approval to issue RFPS for the 2019 Monthly Senior Food Box Program and for the 2019 Customized C.N.A. Program. Both RFPS will be reviewed by legal and the Auditor's Office. A motion to approve both requests was made by Smith and seconded by Small. Motion carried (4-0).

Doering addressed the Committee requesting approval to dispose of five printers and one CPU. All items will be donated to BLH. A motion to approve the request was made by Ratts and seconded by Smith. Motion carried (4-0).

Doering addressed the Committee requesting approval of PO 2019-6 for Illinois Assn. of Community Action Agencies in the amount of \$7,050. A motion to approve the Purchase Order was made by Ratts and seconded by Small. Motion carried (4-0).

Doering presented her monthly report to the Committee. A motion to approve Doering's monthly report was made by Small and seconded by Smith. Motion carried (4-0). A complete copy of the monthly report is on file in the County Board Office.

There was no old business or public comment.

Fulgenzi requested a motion to approve the requisitions. A motion to approve the requisitions was made by Small and seconded by Smith. Motion carried (4-0).

A motion to adjourn was made by Ratts and seconded by Small. Motion carried (4-0). Meeting adjourned.

APPROVED